

How to fill in the Registration Form:

It is recommended to fill in all fields. The fields marked in **red** are mandatory.

It is not permitted to cross-out any part of the text.

The signatory must verify the information provided before signing the document.


For persons holding multiple nationalities: Bring all your passports. If one of the nationalities is FR or CH it must be registered first.

If the marital status changes the Users' Office has to be informed within 30 days.

Date format DD/MM/YYYY

Choose only one of these options.

One of the boxes must be filled in completely. The hand-written signature from the Team Leader for Users and from the Department Head for Cooperation Associates and Visiting Scientists is required.



**Users
Cooperation Associates
Visiting Scientists**

REGISTRATION FORM AND CONTRACT

To be completed by the candidate

Family name Local address whilst at CERN (if known)
(as indicated in passport)

First names
(as indicated in passport)

Academic title Dr. Prof.

Gender: female male

Date of Birth (Day/ Month/ Year):
(DD/MM/YYYY)

Town and country of birth

Nationality(ies)

Email

Telephone
 Private address in the home country

Telephone

Marital status: Single Registered partnership Married Legally separated Divorced Widowed

Accompanying family members	Name	First name	Gender (f/m)	Date of Birth	Nationality(ies)
Spouse					
Children					

Home institution¹ (name/address):

Orcid Identifier

Expected overall period of association with CERN (Day/ Month/ Year): from to

Average presence at CERN: %

Internal address: (Bldg/Floor-Office) Tel Mobile

Nature of activity at CERN: Scientific Engineering Technical Other:

I understand and certify that, for the entire duration of my contract of association:

- I will be an associated member of the personnel of CERN, subject to its Staff Rules and Regulations. As such, I will not be employed by CERN, nor covered by its social insurance scheme;
- I have adequate financial resources² to support myself and accompanying family members;
- I will be:
 - employed by Date of appointment:
 - * enrolled as a student at
 - * in receipt of a grant from supporting my association with CERN
 - in receipt of a retirement pension from
- My social insurance cover is the responsibility of my home institution;
- In particular, I must have health and accident insurance (including protection against occupational illnesses and accidents) providing adequate cover in Switzerland and France for me and any accompanying family members. Additionally, I must have adequate cover for all countries I may visit on duty travel;
- In the event that my home institution is unable to provide me with health and accident insurance, for whatever reason, I will be required to obtain such insurance myself under the responsibility of my home institution;
- I will inform CERN of any changes in the foregoing, and understand that the consequences may include termination of my contract of association.

Date (Day/ Month/ Year): Signature:

* These options are not applicable to Visiting Scientists, who must be employed by their home institution or in receipt of a retirement pension.

To be completed by Team Leader (for Users) or Department Head (for Cooperation Associates and Visiting Scientists)

For Users	For Cooperation Associates	For Visiting Scientists
The candidate will participate in the primary experiment other experiments agreed between CERN and the home institution.	The candidate will participate in the collaboration agreed between CERN and the home institution.	The candidate will participate in the activities of my department.
Team account:	Agreement:	Organic Unit:
Team Leader:	Organic Unit:	Department Head:
Signature:	Department Head:	Signature:
	Signature:	

(1) Your home institution is:
 - Users: the institution with which CERN has concluded a Memorandum of Understanding or equivalent agreement that covers your activities at CERN.
 - Cooperation Associates: the institution with which CERN has concluded an agreement that covers your activities at CERN.
 - Visiting Scientists: the research institution that employs you.
 In case of doubt as to the identity of your home institution, contact your Team Leader / Supervisor or Department Head.

(2) A definition of "adequate financial resources" in the context of this form is provided at the following link: <http://usersoffice.web.cern.ch/adequate-financial-resources-for-Switzerland>.

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