Visa needed for Switzerland and/or France?

- Yes
  - 3 months or less (short stay)
    - Convention d’Accueil collected by the Team Member at the secretariat
    - To obtain a C visa, the Team Member goes either:
      - To the French consulate with the Invitation Letter + Convention d’accueil
      - Or to the Swiss consulate with the Invitation Letter

- No
  - Registration procedure completed:
    - Pre-registration
    - Home Institution Declaration
    - Passport

How long will the Team Member stay?

- 3 months or less (short stay)
  - Switzerland:
    - To obtain D visa for Switzerland, the Team Member goes to Swiss consulate with the Invitation letter
  - France:
    - To obtain D visa for France, the Team Member goes to the French consulate with the Invitation Letter

- More than 3 months (long stay)
  - In which country will the Team Member live?
  - Switzerland
  - France

Team Leader requests an invitation letter to the secretariat of the experiment

Formalities requirement and procedure for visa

Host States Relations at CERN sends the Note verbale to the French authorities

Team Leader course