Changes in Institute affiliation

Any change of institute shall be communicated immediately to the user’s office. If all conditions for a continued contract of association with CERN are fulfilled, your information will simply be updated without interruption to your contract of association. Requirements are stated in the Home Institution Declaration.

Further information is available [here](#).

Some measures were already adopted on **8 March** and on **25 March**. Are they still in place?

Yes. All measures taken to date remain in place.

I am affiliated to JINR. The CERN Council intends to terminate CERN’s International Cooperation Agreements with the Russian Federation and the Republic of Belarus at their expiration dates. Does this apply to me?

Council decided to review CERN’s future cooperation with the Joint Institute for Nuclear Research (JINR) well before its current end date in January 2025. We will update this information as soon as there is news on the timeline and of course, decision.

I am affiliated to a home institution in Russia (excluding JINR) or Belarus. Can I be granted a contract of association, e.g. as a USER?

Further to the Council Resolutions taken in March, CERN can not issue new contracts of association, such as a USER contract, with people affiliated to a Russian/Belorussian institute.

Contract termination

My current contract will end on XXXX. I still hold (a) valid Swiss and/or French card(s). Am I entitled to stay in the local area until the card(s) expire?

Once your contract ends, your cards must be cancelled and returned to the Host States authorities immediately, independently of the date of expiry of the card/ even if they bear a future expiry date. However, to enable you to settle personal matters in France or Switzerland and travel back to your home country, the Users Office can request the Swiss Mission to extend your stay for a “courtesy period” of two months after the termination of your contract.

Should you wish to benefit from this courtesy period, please contact the Users Office if you are a User, COAS (except COAS Lit) or VISC.

For all other statuses, you may contact hr-cards.support@cern.ch
My contract will not be renewed and I intend to stay in Switzerland with my family. What is the procedure?

The requirements to be allowed to stay in Switzerland are very strict for non-EU/EFTA nationals. In any case, you will have to fulfill a number of administrative formalities concerning the rest of your stay, in compliance with Swiss common law.

1. In case you have gainful employment (i.e. an employment contract, and a salary):
   https://www.ge.ch/demander-permis-travail

2. Without gainful employment, and exclusively in the following cases
   - In case of retirement of the principal beneficiary
   - Independent status for the spouse and children
   - Death, divorce or permanent transfer of the principal beneficiary

3. To request asylum/ status of asylum seeker:

   Asylum Seekers can submit an application, orally or in writing, at one of the State Secretariat for Migration’s (SEM) federal asylum centres (https://www.ch.ch/fr/etrangers-en-suisse/entree-et-sejour-en-suisse/asile/).

   Asylum procedure:

   Asylum procedure Schema.

   The accelerated Asylum procedure
   https://asylum-info.ch/fr/federal-asylum-centers

   If you have applied for asylum (N permit), or are temporarily admitted (F), the cantonal authority will conclude a health insurance policy agreement for you.


I have been living in Switzerland for 10 years. Am I eligible for Swiss citizenship?

Only holders of a settlement permit (permis C)* can apply. Legitimation cards issued by the DFAE and Ci permits are not considered equivalent to a permis C.

Federal legislation requires you to have lived at least ten years in Switzerland, including three of the five years prior to your application for Swiss citizenship.

The calculation of the duration of your stay in Switzerland includes the time spent living here while holding a legitimation card or Ci permit (if applicable). Depending on the canton, you must also have lived in your commune or canton of residence for two to five years before you can apply for naturalisation.
The procedures applicable vary depending on each situation.

Further information can be found [here](https://www.sem.admin.ch/sem/fr/home/integration-einbuergerung/schweizer-werden/faq.html).

We invite you to contact your local cantonal or communal authority.


My contract will not be renewed and I intend to stay in France with my family. What is the procedure?

The requirements to be allowed to stay in Switzerland are very strict for non-EU/EFTA nationals. In any case, you will have to fulfil a number of administrative formalities concerning the rest of your stay, in compliance with French common law.

Please contact the French prefecture of your place of residence to check if you fulfil the conditions necessary to obtain a *carte de séjour “Visiteur”* or refer to the asylum procedure:

https://www.ofpra.gouv.fr/asile/la-procedure-de-demande-d-asile/demander-l-asile-en-france

I have been living in France for at least 5 years without interruption. Am I eligible to obtain French citizenship?

Holders of French special residence permits granted by the Ministry of Europe and Foreign Affairs are entitled to apply for French citizenship, but may not be automatically granted French nationality, even if they fulfil the conditions.

Further information [here](https://www.ofpra.gouv.fr/asile/la-procedure-de-demande-d-asile/demander-l-asile-en-france).

I live in France with my family and my relatives do not hold any legitimacy card. How could they get a courtesy period?

CERN will inform the French Ministry for Europe and Foreign Affairs of the exact date of their departure from the French national territory, which must be within the two-month courtesy period granted by the Swiss authorities.

Should they wish to benefit from this courtesy period, please contact the Users Office if you are a User, COAS (except COAS Lit) or VISC.

For all other statuses, you may contact hr-cards.support@cern.ch
Bank

My bank account has been blocked. How can I solve the situation?

You should contact your bank directly.

Contacts

I need personal advice. Whom can I contact?

Please book an appointment by sending an email to gaelle.duperrier@cern.ch and specify the subject.

For statuses other than User, COAS and VISC please send your question to: hr-crisis-support@cern.ch